

Trails Club of Rossmoor Catering Contract

This contract is between the Trails Club of Rossmoor and _____
(name of caterer)

Caterer Business Address: _____

Telephone: _____ Contact Person: _____

Email address: _____

Event Info

Trails Club Host making arrangements: _____

Host Telephone: _____ Mobile or Landline

Host Email: _____

Event Date: _____ Hours: _____ to _____

of attendees expected: _____ Minimum # to guarantee contract: _____

Deposit and Final Payment Info

Deposit Amount	\$	Deposit Due Date	/	/
Cost Per Person	\$	Last cancellation date	/	/
Delivery Charge	\$	Final Count due	/	/
Service Charge	\$	Final Payment due	/	/
Other Charges	\$	Description:		

Caterer: Please attach listing of food to be provided

Cancellation Policy: _____

Caterer title/signature: _____ Date: _____

Trails Club Treasurer Signature: _____ Date: _____

Trails Club President Signature: _____ Date: _____